

Step by step instructions on how to add a data deposit confirmation deliverable:

AHA Open Data Policy: The AHA requires certain applicants to include a data sharing plan with the application. Any factual data that is needed for independent verification of research results must be made freely and publicly available in an AHA-approved repository as soon as possible, and no later than the time of an associated publication or the end of the award period (and any no-cost extension), whichever comes first.

Data deposit confirmation deliverables (DDC) can be added anytime during the award period to comply with our open data policy. Please note that this is different from the Open Science Data Plan. The intent of this deliverable is to report information to the AHA about your data/code deposits. Below are scenarios in which you would need to add another DDC and steps on how to do so.

Scenarios:

- The Awardee completed a DDC before the award ended (possibly with data supporting an early publication) but would still need to share all other data that is necessary to replicate the research.*
- The Awardee is sharing additional data that was not entered into their original DDC submission (All submitted DDCs are submitted as final and cannot be edited once submitted)*
- Programs that are exempt from the data sharing policy will not have a DDC set up in the system. However, if the awardee would still like to submit a DDC to show where they opted to share the research data, they can add this deliverable.*

Step by step instructions:

- From your deliverables tab, click on the 'Add Deliverable' button. A separate window will open to add deliverable. If you do not see the separate window, be sure that your pop-up blocker is turned off. Select the data deposit deliverable from the list of deliverable types. Type in the deliverable description (a brief description of the dataset) if desired, then click save. The newly created deliverable will then appear in your list of deliverables.

The screenshot displays the 'Add & Upload Deliverable' form in a web browser. The form has three main sections: 'Deliverable Type' with a dropdown menu set to 'Data Deposit Confirmation', 'Deliverable Type Description' with the text 'Data Deposit Confirmation', and 'Deliverable Description' with a placeholder 'Please provide a meaningful description for this deliverable'. At the bottom of the form are 'Save' and 'Cancel' buttons. A red arrow points from the 'Add Deliverable' button in the 'Award Deliverables' section of the main interface to the form. A callout box explains the process: 'When you click on '+ Add Deliverable', a separate window will appear. Be sure your pop-up blocker is turned off if you do not see this window. Once you have selected the correct deliverable type and entered in a description (if desired), click save.' Another callout box points to the 'Data Deposit Confirmation' option in the dropdown menu, stating: '1) Select 'Data Deposit Confirmation' from the drop down options. 2) Type in the description if desired.'

05/31/2023 12:00 AM	Open Science Data Plan/Opt-Out	M	Raj Amin(PI)	Open Science Data Plan/Opt- Out	
05/31/2023 11:59 PM	Data Deposit Confirmation	M	Raj Amin(PI)	Data Deposit Confirmation	

Click on the '+' icon to start editing your deliverable.

Once you click save, your newly created deliverable will show up in your list of deliverables in the deliverable tab.

- Click on the '+' icon on the right to start editing your deliverable. When typing the information, be sure to include the description of the data deposit, the date, and the data DOI or URL link of the repository. Then click save. The list will populate your completed dataset. You can add additional datasets / repositories as needed by clicking the '+' icon on the bottom left. Please refer to scenarios above if you are unsure about needing to add multiple datasets / repositories. Once finished, click 'Submit to Grant Maker as Final'. Examples of the completed deliverable would look like this:

Add Data Deposit

Select Repository: Other

Repository Name: Institutional Repository Name

Since you intend to submit your data to a repository not on the pre-approved list, please explain the reason

Provide reason here. Example could be none of the pre-approved repositories allow sharing of multi-folder files. MRI and SPECT files are large with multiple folders to each, and proposed institutional repository would be able to house this data.

How will others be able to access the data?

Example Institutional Repository is open access, public can freely access the data without restrictions.

Does this repository confirm to the "acceptable repository" criteria set forth on our website?

Yes
 No
 Uncertain

How will the grant recipient ensure that key datasets are preserved to ensure their long term value?

Data sets are kept in Example Institutional Repository indefinitely, with unlimited storage capability.

Data Description: RNAseq and ATACseq datasets of epicardial cells.

DOI: https://doi.org/example.doi/10.2211

URL: https://www.ncbi.nlm.nih.gov/example URL/ac.ci?acc=GSE89 Validate

Status Of Deposit: Deposited

Date Of Deposit: 6/22/2023

Data Sharing Limits: No limits to data sharing (You can enter limits in this section if there are any).

Confirmation Of Deposit: The dataset has been published under the GEO access number GSE89....

Click 'Save' once finished with dataset/repository.
Save Cancel

If "Other" is selected, these set of questions will populate. Please provide the rationale on why you chose a repository that was not on the approved list. If selected in error, deselect other from the "Select Repository" drop down and the questions will be removed.

Click on 'Validate' to check DOI. Enter all the required information of the type of data, location, and date you deposited your data.

Add Data Deposit

*** Select Repository:**

*** Data Description:**

DOI:

*** URL:**

Status Of Deposit: Deposited

*** Date Of Deposit:**

Data Sharing Limits:

Confirmation Of Deposit:

Validate

Save **Cancel**

Annotations:

- If you select one of the approved repositories from the drop down options, only these questions will populate. Please fill out all the required information. Click on "Validate" to check DOI. Enter all the information needed such as the type of data, location and date you deposited your data.
- Click 'Save' once finished with entering dataset / repository.

Repository Name	Data Description	DOI	URL	Status	Date of Deposit	Action
Electron Microscopy Databank	cryo-electron density map of IP3.. in the CA/IP3/ATP ligand bound state associated protein structure	https://doi.org/10.2211	https://wwwdev.ebi.ac.uk/emdb/example URL	Deposited	11/21/2022	
GitHub (source code)	Source code for our developed coronary artery plaque quantification software. The software semi-automatically quantifies various vulnerable plaque biomarkers based on coronary CTA data		https://github.com/sample URL	Deposited	11/22/2022	

Annotations:

- You can make edits to the data sets/ repositories after you have saved it
- delete if not needed or created in error
- Add as many datasets / repositories as is necessary to the list.
- Once you have listed all the repositories/ data sets, click submit.

Submit to Grant Maker As Final