

FAHA REFERENCE LETTER TEMPLATE

- 1) Statement on what candidate is being recommended for; example: *I am happy to recommend XXX for FAHA in the American Heart Association affiliated with the Council on Clinical Cardiology.*
- 2) Summary of candidate's education (degrees received and institutions where obtained)
- 3) Candidate's current position and number of years in this position
- 4) Summary of candidate's science expertise and skills, and significant work (research or clinical)
- 5) Summary of research grants
- 6) Number of publications in peer-reviewed journals, noting any significant publications
- 7) Summary of awards and honors
- 8) Describe candidate's volunteer involvement in AHA or International Society (organizations name, committees, leadership positions, and other types of service)
- 9) General statement on why candidate should be elected FAHA